



# Fort Worth Zoo Student Group

## Guidelines Form 2007-2008

(Fax with Student Group Reservation Form to 817/759-7201)

### THE SCHOOL PRINCIPAL AND LEAD TEACHER MUST READ AND SIGN THESE GUIDELINES

- Prior to our Zoo visit: We will review these Guidelines with our students.  
We will provide our adult chaperones with a copy of these Guidelines.
- We understand our school BUSES are free. All other vehicles, including school vans, will pay \$5 to park. We understand our bus drivers may receive a Zoo admission ticket if he/she presents valid school district identification at Guest Relations.
- THE ZOO OPENS AT 10 A.M. TICKET BOOTH OPENS AT 9:30 A.M.** We will send the **LEAD TEACHER** with the Confirmation Form, exact counts and payment in the form of one school check, money order, cash in large bills or credit card (with photo identification). We understand the Zoo does **not** accept purchase orders, multiple checks, temporary or personal checks, or large quantities of coins.
- We understand the Lead Teacher will write the exact numbers on the Confirmation Form so that all STUDENT and ADULT (free chaperone and paid adult) tickets are sold in ONE transaction. We will remember to include teachers in our total adult count. We understand that failing to bring our Confirmation Form will result in a delay for our entire group.
- We understand the discounted rate is only available during the initial sale. Payment is due on the day of our visit. Any additional tickets purchased after the initial sale will be sold at full price. **THERE ARE NO EXCEPTIONS.**
- We understand ONE ticket is issued for up to 25 students in a group. Our Lead Teacher MUST present all student tickets at the turnstiles before students enter the Zoo. All students enter at the same time and must be in a single-file line. **THERE ARE NO EXCEPTIONS.**
- We understand that ONE ticket is issued to EACH adult (paid or free). Every adult, including teachers, MUST have his or her own ticket to enter the Zoo. **THERE ARE NO EXCEPTIONS.**
- We understand we call 817/759-7200 to cancel the Live Animal Presentation, Soil/Water Testing Program and/or Self-Guided Backpack Tour **at least 24 hours in advance of our scheduled visit or we are charged in full.** No refunds are given if Backpacks are not picked up or group does not attend the Live Animal Presentation and/or Soil/Water Testing Program.
- We understand **TO CANCEL Lunches**, we will call 817/759-7420 and 817/759-7200 at least 24 hours in advance of our scheduled visit. Otherwise we are charged for our original Lunch reservation.
- We will allow adequate time for backpack check-out and check-in procedures. A group member's valid driver's license or photo identification will remain in the Education Center until rented Backpacks are returned with all contents in good condition.
- Our adult chaperones are required to remain with assigned students at all times. Students who are not accompanied by an adult chaperone are escorted to the Zoo entrance. The Lead Teacher is notified and is required to remain with them until the entire group leaves the Zoo.
- We understand inappropriate behavior or damage to Zoo property is not tolerated. Offenders are escorted to the Zoo entrance and remain there with the Lead Teacher for the rest of the group's Zoo visit. We understand incidents of misconduct and/or Zoo property damage are reported to the student group's school principal.
- We understand there are no storage facilities on Zoo grounds. We are responsible for transporting our own lunches.
- We understand the Zoo is unable to page individuals or groups. We will designate a meeting place for our group in case a group member gets lost or separated.
- We understand our Zoo admission tickets are valid ONLY for the day of our scheduled Zoo visit. No refunds, rain checks or exchanges are allowed. The Zoo is not responsible for lost or stolen tickets.
- We understand our tickets for the Live Animal Presentation, Soil/Water Testing Program and/or Backpack Tour, are non-refundable. All Zoo programs and prices are subject to change.

We have read and agree to the above guidelines.

\_\_\_\_\_  
School Name

\_\_\_\_\_  
Principal

\_\_\_\_\_  
Date

\_\_\_\_\_  
Lead Teacher

\_\_\_\_\_  
Date